Broadcast Message: Student Data Changes in the SEVP Portal and Batch Processing

To: DSOs and PDSOs at SEVP-certified schools only (for F and M students)

Date: March 20, 2018

Re: Student Data Changes in the SEVP Portal and Batch Processing

Number: 1803-07

General Information

On March 23, 2018, the Student and Exchange Visitor Program (SEVP) will nationally rollout the SEVP Portal, an application that allows nonimmigrant students on post-completion and STEM optional practical training (OPT) to update the following data:

- U.S. home and mailing address.
- U.S. telephone number.
- Foreign telephone number.
- Employer name and address.
- Supervisor name and contact information.

Designated school officials (DSOs) at schools that use Batch processing may be concerned about out-of-sync data between SEVIS and the school's Batch system if a student on post-completion or STEM OPT changes data in the SEVP Portal. SEVIS is not programmed to feed data changes back to any third-party Batch software. DSOs can download in SEVIS a report in either .csv or Excel format to feed the updated data into the Batch software, if the software gives them this ability. DSOs can access the **SEVIS Updates Submitted by Students** report from the Downloads page in SEVIS and can query by data range. SEVIS and the SEVP Portal article on the SEVIS Help Hub provides detailed instructions on generating this report.

The attached spreadsheet is a sample of the report. For ease of reference, SEVP has highlighted the columns that contain data a student can change in the portal.

SEVP will address automated transmission of data between SEVIS and Batch software as part of SEVIS Modernization.

Direct any questions about the portal to SEVP@ice.dhs.gov.

Comments

To comment on this Broadcast Message, please email SEVP@ice.dhs.gov with "Broadcast Message 1803-07 – Comment" entered in the subject line.

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