(This should be on Department/Agency Letterhead; this template can be edited to fit the dynamics of your LEAs specific paradigm)

ICE/ERO Acting Executive Associate Director Todd M. Lyons

U.S. Immigration and Customs Enforcement Department of Homeland Security

500 12 Street SW

Washington, DC 20536

Acting Executive Associate Director Lyons:

I am writing to request ENTER LEA NAME HERE participation in the Task Force Model (TFM) pursuant to 287(g) of the Immigration and Naturalization Act. Given our agencies current relationship with ICE, this partnership will enable us to better serve and meet the needs of the residents of City/County, STATE.

I have been in contact with your ERO Field Office Director and the local 287(g) Program Manager. Both have been helpful. I am proposing the following:

* The establishment of a Task Force Program for the ENTER LEA NAME HERE, located in CITY, STATE.
* Train # law enforcement officers to serve as 287(g) Task Force officers under the TFM model. I understand the requirements for selection of these officers.

The Task Force Model will allow us to enter into a Memorandum of Agreement which will enable my agency to assist in the identification and apprehension of illegal aliens who may pose a risk to public safety in XXXXX City/County/State. I look forward to your speedy endorsement of this request in hopes of moving forward with the program for the benefit of both agencies.

If there are any questions or other needs which would assist in processing this request, please do not hesitate to contact my office.