



Homeland
Security

MAY - 6 2013

MEMORANDUM FOR: Assistant Directors
Deputy Assistant Directors
Special Agents in Charge

FROM: James A. Dinkins (b)(6); (b)(7)(c)
Executive Associate Director

SUBJECT: Creation of the Readiness, Response, and Resolution Section and Solicitation for Collateral Duty Personnel

I am pleased to announce that the Office of International Affairs (OIA) Personnel Recovery Unit (PRU) recently stood up the Readiness, Response, and Resolution (SR3) Section. This new section will increase HSI's capacity to respond to and facilitate the resolution of an isolating event or other critical incident that affects HSI personnel and/or dependents. To ensure the life safety of its workforce, particularly with expanding and shifting global threats, HSI places great importance on this initiative. Harnessing the subject matter expertise of the PRU, leveraging existing HSI programs and protocols, and drawing on HSI personnel for collateral support will enable SR3 to meet the unique and challenging requirements associated with responding to a critical incident in the international context.

Background

Personnel Recovery (PR) is understood and implemented across federal agencies as a system comprised of preparation, planning, execution, and adaptation functions. The framework for United States Government (USG) PR strategic planning and programming is based on the National Strategy for Personnel Recovery (NSPR) and National Security Presidential Directive-12 (NSPD-12), Annex 1, which outlines three strategic objectives for PR: Preparation, Prevention, and Response. NSPD-12, Annex 1 also:

- Identifies and guides the coordination and integration of the strategic and operational resources available within the USG for personnel recovery;
- Calls on all USG departments and agencies to determine what actions are needed to decrease the vulnerability of personnel abroad; and
- Calls on USG departments and agencies to prepare employees and the organization to respond effectively to isolating events.

In response to these federal mandates, OIA established the PRU in February 2011. Since then, the unit has reached significant milestones, including the development and implementation of its Blue Force Tagging, Tracking, and Locating (BF-TTL) program, successful testing and deployment of agent alert beacons, and the establishment of key relationships and formalized agreements with inter-agency stakeholders.

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PRU established SR3 to be able to execute an effective coordinated response to a critical incident in a foreign country. SR3 provides HSI with an adaptable and flexible action arm to:

- Support PR execution tasks (which are shared responsibilities between Department of State, Department of Defense command elements, other USG components, and isolated personnel); and
- Engage more broadly in HSI's readiness, response to, and resolution of other critical incidents abroad.

SR3 Group Member Selection Guidance

SR3 will maintain a cadre of collateral duty HSI personnel to assist with critical incident response efforts. These individuals will be drawn from HSI field or headquarters components to compose deployable response groups that will be focused on the establishment and implementation of critical incident response protocols and processes (see Attachment A for a synopsis of the groups' formation and the application process). Response groups will be comprised of supervisory special agents, special agents, and intelligence research specialists, and will draw on technical enforcement officers and tactical communications officers as needed (see Attachment B for the list of all mandatory and preferred criteria for each of these positions).

This memorandum will be followed by further direction from OIA to all Special Agents in Charge, which will include the summary of criteria and qualifications for the collateral positions, further information about the selection process, and an application for prospective candidates to submit.

I encourage all HSI Special Agents in Charge to disseminate this and all forthcoming guidance from OIA to their respective personnel to ensure that the requirements of this important initiative are met.

Questions pertaining to this initiative or memorandum may be directed to PRU Unit Chief

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