U.S. Department of Homeland Security 425 I Street, NW Washington, DC 20536



MAR 3 1 2008

MEMORANDUM FOR:

Special Agents In Charge

FROM:

Marcy M. Forman

SUBJECT:

Field Interview (Contact) Cards (ICE Form 73-011)

The Office of Investigations has developed and procured Operation Community Shield (OCS) field contact cards (ICE Form 73-011) to be used when interviewing subjects encountered during gang enforcement work. The Headquarters Human Rights Violators and Public Safety Unit created the cards to make it easier for agents assigned to public safety investigations to record accurate information on field contacts and for entry into ICEGangs. Field contact cards should be retained at respective field offices for use as source documents when turning over information to other law enforcement agencies, or when testifying about information contained in ICEGangs.

Each SAC will receive an initial allotment of field interview cards prior to this summer's anticipated gang suppression operations. The field interview cards should be issued to those agents who are assigned to OCS investigations and suppression operations but can be made available to all agents.

HRVPSU National Program Manager (b) (6), (b) (7)(C) can be contacted by email at @dhs.gov with questions about the cards and to order additional cards in the future. When requesting cards, please specify the Supervisor's Name, Title, Physical Address (no P.O. Boxes) and the number of cards requested as the cards will likely be shipped directly from the printer.