

Homeland Security Investigations
Office of the Executive Associate Director

Enforcement and Removal Operations
Office of the Executive Associate Director


U.S. Department of Homeland Security
500 12th Street, SW
Washington, DC 20536



MAR 19 2019





U.S. Immigration
and Customs
Enforcement

MEMORANDUM FOR: Ronald D. Vitiello
Deputy Director and Senior Official
Performing the Duties of the Director

THROUGH: Matthew T. Albence 
ERO Executive Associate Director and
Senior Official Performing the Duties of the Deputy Director

FROM:  Derek N. Benner (b)(6); (b)(7)(c)
 Executive Associate Director
Homeland Security Investigations

 Nathalie R. Asher (b)(6); (b)(7)(c)
 Senior Executive Service Position of
Deputy Executive Associate Director and
Senior Official Performing the Duties
of the Executive Associate Director
Enforcement and Removal Operations

SUBJECT: Acting Crisis Action Team Directors

Purpose:

The purpose of this memorandum is to request your review and approval of the U.S. Immigration and Customs Enforcement (ICE), Enforcement and Removal Operations (ERO)/Homeland Security Investigations (HSI) memorandum, entitled "Acting Crisis Action Team Directors."

Background:

On May 20, 2014, the ICE Crisis Action Plan (CAP) (Policy Number: 14014.1) was signed by then Principal Deputy Assistant Secretary Thomas S. Winkowski. The ICE CAP applies to all ICE Directorates and Program Offices and shall be used throughout ICE for all hazards and

LAW ENFORCEMENT SENSITIVE

SUBJECT: Acting Crisis Action Team Directors

Page 2

threats, regardless of operational phase. The ICE Crisis Action Team (CAT) is a vital component of the ICE CAP. The ICE CAT serves as ICE's primary coordination entity during incidents or significant events. It is designed to promote multi-program coordination and unity of effort, making incident management more efficient and effective.


The Director of ICE or designee is responsible for appointing an ICE CAT Director when the ICE CAT is activated. Having a designated cadre of authoritative and crisis management-trained personnel will also enable the CAT Director to orchestrate the best courses of action for the agency to achieve maximum resiliency.

We have identified seven ERO Senior Executive Service (SES) personnel and seven HSI SES personnel. Currently, these 14 SESs are trained and comprise a cadre of 14 rotational ICE CAT Directors. (See the enclosed rotation schedule.)

Recommendation:

The draft HSI/ERO memorandum has been reviewed for legal sufficiency by (b)(6), (b)(7)(c) (b)(6); (b)(7)(c) Chief, Commercial and Administrative Law Division, Office of the Principal Legal Advisor. We recommend that you indicate your approval by signing and dating below.

If you have any questions, please contact us or have a member of your staff contact (b)(6), (b)(7)(c) (b)(6), (b)(7)(c) Assistant Director, HSI Office of Intelligence, at (202) 732- (b)(6), (b)(7)(c)

Approve:  Disapprove: _____

Modify: _____ Needs More Discussion: _____

Date: 3/19/19 Date: _____