




Homeland Security

MAY 29 2012

MEMORANDUM FOR: Deputy Associate Director
Assistant Directors
Deputy Assistant Directors
Special Agents in Charge
Attachés

FROM: James A. Dinkins 
Executive Associate Director

SUBJECT: Minimum Tour of Duty in the First Homeland Security Investigations (HSI) Duty Station After Being Appointed as an HSI Criminal Investigator

All U.S. Immigration and Customs Enforcement (ICE) Homeland Security Investigations (HSI) Criminal Investigators must complete a minimum of 3 years in their first duty station in HSI before they can be reassigned to another duty station in HSI. This policy applies to all Criminal Investigators completing their first tour of duty within HSI, including Criminal Investigators who transfer to HSI from other federal law enforcement agencies.

The 3-year period begins on the day the Criminal Investigators have successfully completed basic training. For Criminal Investigators in HSI, basic training includes both the Criminal Investigator Training Program and the ICE Special Agent Training.

This policy does not apply to:

- Criminal Investigators who are on temporary detail;
 - Criminal Investigators who are reassigned as a result of a Hardship Review Board decision;
- and
- Previous HSI Criminal Investigators in other ICE Directorates or Program Offices who return to HSI.

This policy in no way restricts the ability of HSI management to direct the reassignment of Criminal Investigators regardless of the amount of time they have spent at their current duty station.

Policy Number: 10040.2
FEA Number: 306-112-002b

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Superseded Document

The OI Memorandum entitled, "Minimum Tour of Duty in the First Office of Investigations (OI) Duty Station After Being Appointed as an OI Criminal Investigator," dated October 14, 2009, is hereby superseded.