




Homeland Security

FEB 29 2017

MEMORANDUM FOR: Assistant Directors
Deputy Assistant Directors
Special Agents in Charge
Attachés

FROM: Peter T. Edge 
Deputy Associate Director
Homeland Security Investigations

SUBJECT: Guidance regarding distribution, displaying and placement of "Ten Most Wanted" posters.

This memorandum provides guidance and clarification on the distribution, displaying and placement of "Ten Most Wanted" posters, as set forth in the Fugitives Handbook issued by Homeland Security Investigations (HSI). "Ten Most Wanted" posters must be displayed within each HSI Special Agent in Charge's (SAC) area of responsibility (AOR).

On April 9, 2010, the Executive Associate Director, HSI, signed the HSI Fugitives Handbook. This handbook mandates that the HSI National Fugitive Program Manager (NFPM) coordinate with U.S. Immigration and Customs Enforcement Design, Publishing, and Distribution Group to have a "Ten Most Wanted" poster printed and distributed to each HSI Field Fugitive Coordinator. The Fugitives Handbook further mandates the HSI Field Fugitive Coordinator ensure all "Ten Most Wanted" posters are distributed to all field offices within the SAC's AOR, and displayed in public areas of each field office.

In an effort to enhance uniformity within HSI, the Investigative Services Division, (b) (7)(E) (b) (7)(E) has selected the picture frames and matting to be utilized when posting the "Ten Most Wanted" posters. A sample purchase order of the approved items will be forwarded to each HSI office from the Investigative Services Division in the near future. Each HSI SAC office will be responsible for purchasing and displaying the posters utilizing the approved matting and framing. HSI SAC offices will distribute "Ten Most Wanted" posters throughout their AOR and ensure the posters are displayed in public areas. These areas include, but are not limited to, the public reception area or office entrance to allow for public viewing.

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Any questions concerning this process may be referred to (b)(6) (7)(C) Acting Unit Chief, Investigative Support at (202) 732-(b)(6) (7)(C) or via e-mail at (b)(6) (7)(C) @ice.dhs.gov or, (b)(6) (7)(C) (b)(6) (7)(C) National Fugitive Program Manager, at (202) 732-(b)(6) (7)(C) or via e-mail at (b)(6) (7)(C) @ice.dhs.gov.