

**U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT
HOMELAND SECURITY INVESTIGATIONS**

HSI Directive 17-01: Pacific Island Liaison Initiative

Issue Date: February 27, 2017
Effective Date: February 27, 2017
Superseded: None.
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1. **Purpose/Background.** This Directive establishes policy and procedures for reporting and coordination protocols between U.S. Immigration and Customs Enforcement (ICE) Homeland Security Investigations' (HSI) Honolulu, Hawaii field offices, HSI Domestic Operations (DO), and HSI International Operations (IO) related to the Pacific Island Liaison Initiative (PILI) (see Section 3.5 below).
2. **Policy.** It is the policy of HSI to address the maritime vulnerability in the sub-regions of Oceania by establishing the PILI and authorizing Special Agent in Charge (SAC) Honolulu to implement it as part of his or her area of responsibility (AOR).
3. **Definitions.** The following definitions apply for purposes of this Directive only:
 - 3.1. **Area of Responsibility (AOR).** A geographic region over which an HSI SAC, Deputy SAC, Assistant SAC, or Resident Agent in Charge has supervisory authority with respect to official activities.
 - 3.2. **Chief of Mission (COM).** The Chief of Mission (COM), under the direction of the President of the United States and designated by the Secretary of State, is the principal officer in charge, or the Ambassador, of a diplomatic mission of the United States or of a U.S. office in a foreign country. The COM is fully responsible for the direction, coordination, and supervision of all U.S. Government employees within the Executive Branch assigned to that diplomatic mission and is informed of their activities and operations.
 - 3.3. **Country Clearance.** Authorization from the relevant COM for a U.S. Government employee to enter a foreign country on official business. (See 2 FAM 111.1-5.)
 - 3.4. **Liaison Activity.** Activity that is not related to an investigation and is conducted solely for the purpose of establishing and maintaining relationships with foreign law enforcement counterparts.
 - 3.5. **Pacific Island Liaison Initiative (PILI).** An initiative designed specifically to disrupt and deter transnational criminal organizations from operating in the region and capitalizing on the movement and concealment of contraband bound for destination

countries such as the United States, Australia, and New Zealand via passage through the island nations within Micronesia and Polynesia.

3.6. Pacific Island Liaison Officers (PILOs). HSI Honolulu employees who are specifically identified and authorized by the SAC to perform operational and liaison activities in furtherance of the PILI program.

4. Responsibilities.

4.1. The **Executive Associate Director (EAD) of HSI** has overall oversight of the PILI program and the provisions of this Directive.

4.2. The **SAC Honolulu** is responsible for the implementation of the PILI and the provisions of this Directive. The SAC Honolulu is also responsible for designating certain employees as PILOs and for ensuring that the PILOs traveling to the island nations within Micronesia and Polynesia adhere to the policies and procedures established by the pertinent COM regarding travel to designated countries.

4.3. The **SAC Honolulu** and the **Assistant Director of HSI IO** are responsible for providing pertinent training to all designated PILOs.

4.4. **PILOs** are responsible for complying with the provisions of this Directive.

5. Procedures/Requirements.

5.1. Pacific Island Liaison Officers (PILOs).

- 1) **Official Passports** – PILOs are required to carry their official passports at all times within the island nations of Micronesia and Polynesia.
- 2) PILOs must submit a Foreign Travel Request (FTR) for each required official travel to HSI IO through HSI DO. Travel will be carried out in consultation with the proper HSI Directorate and U.S. Embassy authorities. PILOs are not authorized to carry any weapons while on official travel to any of the island nations within Micronesia and Polynesia.
- 3) **Collateral Requests** – All collateral requests relating to the island nations of Micronesia and Polynesia will be routed to HSI Honolulu.
- 4) **U.S. Diplomatic Post Engagement** – U.S. Embassies and Consulates (Post) exist in most of the island nations now under the AOR of HSI Honolulu. PILOs will attend Post meetings as required to discuss and promote the ICE mission overseas. Pertinent information gathered in these meetings will immediately be shared with both DO and IO. PILOs will generate a trip report at the conclusion of each foreign travel assignment and will share the report with both DO and IO. With the absence of permanent HSI presence in these locations, Post will likely assign control officers

(COs) to work closely with PILOs. HSI Honolulu will ensure utmost cooperation and professionalism by its PILOs with Post and/or its designated COs to foster a positive working relationship.

- 5) Report Clearance – Posts are typically mandated to generate periodic reports (e.g., Annual Trafficking in Persons Report) by the Department of State (DOS) and/or U.S. Congress. Post may ask PILOs to collaborate in generating the required reports. PILOs will abide by existing HSI policies, as well as seek clearances from both DO and IO in contributing to the production of such reports.
- 6) Host Government Engagement – PILOs will engage foreign officials in capacity building and information sharing, to the extent allowed by the laws of the United States. PILOs will facilitate, to the extent allowed by the laws of the United States, the exchange and sharing of information and intelligence on current regional, organizational, and situational developments of interest to law enforcement. Whenever applicable, PILOs will collaborate with HSI Honolulu’s Intelligence Program in publishing Intelligence Information Reports for dissemination to the Department of Homeland Security (DHS) and its component agencies, the U.S. Intelligence Community, and other U.S. federal partners via classified messaging systems.
- 7) Foreign Enforcement Activity – PILOs may conduct operational case work only when approved by DO, IO, Post, and local authorities. Undercover activity requires additional approvals from the HSI EAD and the COM, and must comply with the laws of the host nation. Undercover activity must also otherwise comply with the HSI Undercover Operations Handbook. (HSI HB 08-04).

5.2. Required Notifications for Travel to Island Nations of Micronesia and Polynesia.

The U.S. Embassy and/or Consulate will be notified via DOS Electronic Country Clearance (eCC) system prior to any PILO entering any of the island nations of Micronesia and Polynesia. The referenced island nations do not have permanent HSI Attaché presence; thus, the review, coordination, and approval will be defaulted to the Regional Security Office, especially for matters involving foreign enforcement activity, unless a particular office/officer is otherwise specified in the eCC.

6. Recordkeeping.

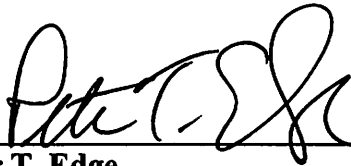
- 6.1. HSI Honolulu will maintain an accurate, current, and consolidated record of all PILO visits and activities in Micronesia and Polynesia. Trip Reports will be generated within five business days upon completion of travel and will be submitted to the SAC Honolulu, DO, and IO.
- 6.2. The HSI IO unit covering Asia will maintain a list of all PILOs’ reported visits to Micronesia and Polynesia.

7. Authorities/References.

- 7.1. Homeland Security Act of 2002, Pub. L. 107-296, dated November 25, 2002.
- 7.2. Title 22, United States Code, Section 3927, Chief of Mission.
- 7.3. DHS Delegation Number: 7030.2, Delegation of Authority to the Assistant Secretary for U.S. Immigration and Customs Enforcement, dated November 13, 2004, or as updated.
- 7.4. ICE Policy Number: 10077.1, "Procedures Governing International Activities and the Homeland Security Investigations Office of International Affairs," dated August 5, 2011, or as updated.
- 7.5. DOS Foreign Affairs Manual.

8. Attachments. None.

- 9. **No Private Right.** This directive is an internal policy statement of HSI. It is not intended to, does not, and may not be relied upon to create any right or benefit, substantive or procedural, enforceable at law by any party in any administrative, civil, or criminal matter.



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