



U.S. Immigration
and Customs
Enforcement

ICE | ERO

U.S. Immigration and Customs Enforcement (ICE)

Enforcement and Removal Operations (ERO)

ERO Legal Access

Office of Detention Oversight Training

April 2022



U.S. Immigration
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Enforcement

Contents

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- Detention Standards
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Legal Access Program Overview



CPD facilitates enhanced access to legal resources and representation for detained individuals in ICE custody as mandated by U.S. law, current detention standards, and ICE policies. CPD provides guidance and serves as a resource for the field in navigating complex legal access-related issues.



Best Practices:

- Use of free virtual attorney visitation, especially in remote or underserved facilities.
- Optimize tablets to facilitate access to legal materials and non-confidential legal communication.
- Provide consistent and clear procedures for legal service providers and detained individuals in accessing confidential and private legal calls.
- Establish a dedicated public facing email inbox for legal representative inquiries that is checked regularly throughout the day.

Value for the field:

- Routes **inquiries** received from external stakeholders and detained noncitizens to Legal Access Points of Contact in ERO field offices (LA POCs) to ensure awareness and resolution, where necessary.
- Identifies and assists in implementation of **best practices** to facilitate detained individuals' access to counsel and legal materials in an effort to avoid complaints and possible litigation against the Agency.
- Provides **training** to the field on legal access issues and supports field offices in defending complaints and implementing court orders on these issues.

Resources

- [ERO Legal Access Resource Center](#)
- [\(b\)\(7\)\(E\) @ice.dhs.gov](#)

- [Overview of Detention Standards:](#)
 - [Law Libraries and Legal Resources](#)
 - [Legal Rights Group Presentations](#)



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Detention Standards



Detention Standards seek to ensure that detainees have confidential contact with attorneys and their authorized representatives in person, on the telephone and through correspondence; and that they have access to information and resources that inform their immigration court case. The following Detention Standards are applicable to legal access:

Correspondence and Other Mail - Ensures that detainees shall be able to correspond confidentially with their legal representatives

Telephone Access - Ensures that detainees are able to communicate effectively and confidentially with legal representatives, including free calls to pro bono legal service providers

Visitation - Ensures that detainees be able to have confidential and private meetings with their legal representatives

Law Libraries and Legal Materials - Ensures that detainees have access to courts, counsel and comprehensive legal materials

Legal Rights Group Presentations - Ensures access to information presented by outside persons for the purpose of informing detainees of U.S. immigration law and procedures



Correspondence and other Mail (see NDS 2019, PBNDS 2011, PBNDS 2008 and NDS 2000 “Correspondence and Other Mail”)

- This standard requires that detainees **shall be able to correspond with their legal representatives**, government attorneys, and the immigration court.
- Detainees may receive as correspondence **any material reasonably necessary for his or her legal claim**
- **Outgoing legal mail shall not be opened or read**; it may be inspected for the limited purpose of detecting contraband and/or confirming that contents qualify as legal mail.
- Outgoing legal mail must include the name, title and office of the recipient and be clearly **marked as “legal mail.”**
- Incoming legal mail shall be **opened only in the presence of the detainee** and may be inspected for contraband but not read.
- **Indigent detainees** are allowed an **unlimited amount of correspondence** related to a legal matter, within reason.



Legal Telephone Access (see "Telephone Access" in NDS 2019, PBNDS 2011, PBNDS 2008 and NDS 2000)

- This standard requires telephone access procedures to **foster legal access and communication** between detainees and their legal representatives.
- Detainees and their legal counsel shall be able to **communicate effectively and confidentially** with one another.
- A facility may **neither restrict the number of calls** a detainee places to his/her legal representatives, **nor limit the duration** of such calls.
- The facility shall have a **written policy** on the monitoring of detainee telephone calls, including the procedure for obtaining an unmonitored call to a court, a legal representative or for the purposes of obtaining legal representation.
- The facility must **prominently post the current EOIR list of free local legal service providers** and provide free phone calls to those listed for the purpose of obtaining representation.

* Non Profit Organization
 ** Referral Service
 *** Pro Bono Attorney

List of Pro Bono Legal Service Providers Updated October 2016
<http://www.justice.gov/eoir/list-pro-bono-legal-service-providers>

Dallas, Texas Dallas Immigration Court	
Catholic Charities of Dallas, Inc.* 9461 US1 Freeway, Suite 100 Dallas, TX 75243 (214) 634-7182 - Representation in removal proceedings for detained - Will represent aliens in Asylum cases - Does not provide representation for aliens detained at the Big Spring facility, Eden, or Oklahoma	Baptist Immigration Center* Alex Camacho, Accredited 307 Tibbo Street McKinney, TX 75069 (972) 362-4561 - Do not take cases related to or caused by drug or child abuse - Provide assistance in some cancellation of removal cases
Human Rights Initiative of North Texas, Inc.* 2801 Swiss Avenue Dallas, TX 75204 (214) 833-0320 - Will only represent aliens in the Dallas Immigration Court - Will represent aliens in asylum cases - Will represent juveniles - Will NOT provide representation in detention facilities	Justice for Our Neighbors DFW* North-Central Region 422 Church Street Grapevine, TX 76031 Tele: (817) 310-3820 Fax: (817) 310-3803 www.jfonw.org - Only represents clients at the Dallas Immigration Court - Will represent aliens in asylum cases



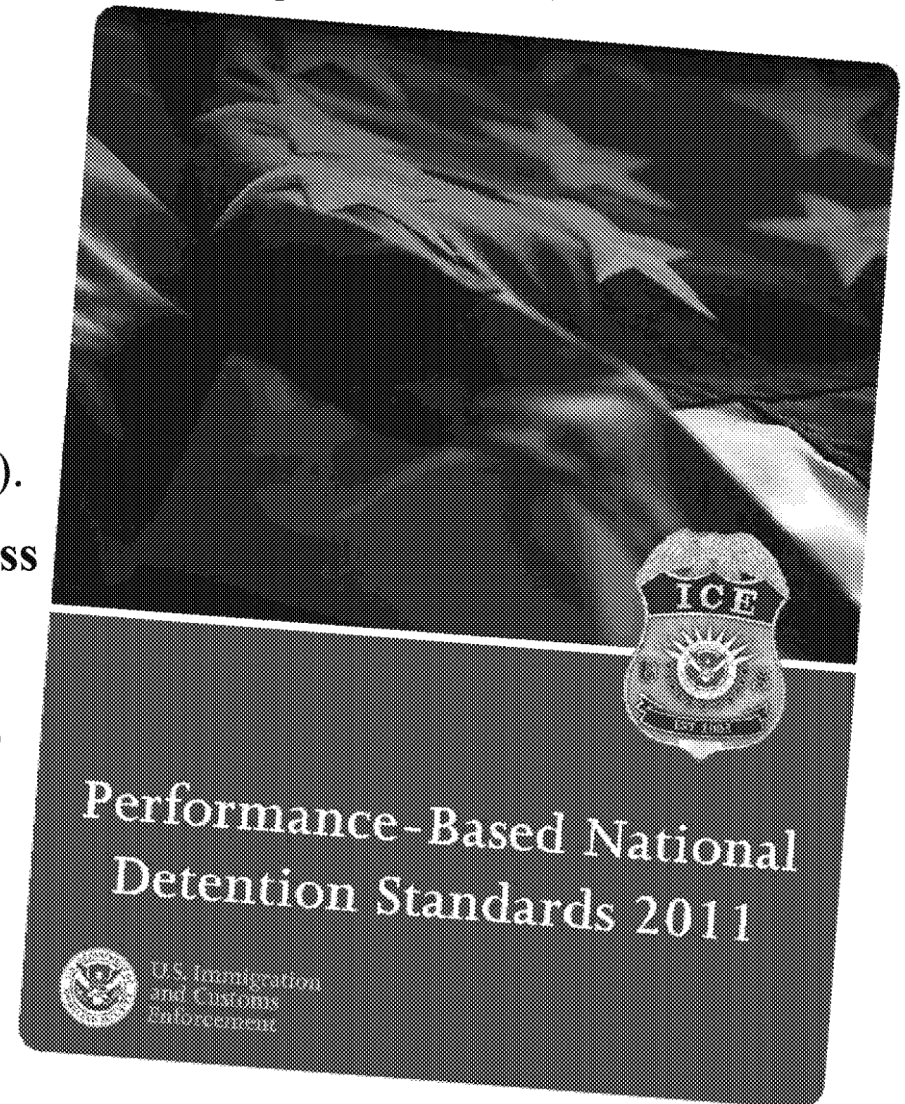
Legal Visitation (see “Visitation ”in NDS 2019, PBNDS 2011, PBNDS 2008 and NDS 2000)

- This standard requires that visits between legal representatives and detainees are **confidential** and **shall not be subject to auditory supervision**.
- **Private consultation rooms** shall be available for attorney/client meetings.
- Documents or other written material provided to a detainee during a visit with a legal representative shall be inspected but **not read**.
- Detainees are entitled to retain legal material received during a legal visit for their personal use.
- Detainees in **administrative or disciplinary segregation** shall be allowed legal visitation.
- The facility must provide upon request the **legal visitation policy** that includes, but not limited to, visitation hours, procedures and standards.



Law Libraries and Legal Material (see PBNDS 2008, PBNDS 2011 and 2019 NDS “Law Libraries and Legal Material”; NDS 2000 “Access to Legal Material”)

- These standards protect detainees’ rights by ensuring their **access** to courts, counsel and comprehensive legal materials.
- Detainees shall have access to a **properly equipped law library**, legal materials and equipment (including photocopying resources).
- Detainees shall have meaningful access (**no less than five hours per week**) to law libraries, legal materials and equipment. PBNDS 2011 adds that *where possible, access should be no less than 15 hours per week.*
- All detainees regardless of housing or classification shall be given access to the law library on a regular basis.





Law Libraries and Legal Material (continued)

- Detainees shall be provided with a **means of saving any legal work** in a secure and private electronic format.
- Sufficient writing implements, paper, photocopiers and related office supplies shall be provided to detainees to prepare documents for legal proceedings.
- Photocopies of legal material and special correspondence shall be **provided free of charge**.
- Facility staff shall provide **assistance to detainees in accessing legal materials** where needed (e.g. orientation to written or electronic media and materials; assistance in accessing related programs, forms and materials).
- The facility shall permit a detainee to retain all personal legal material upon admittance.
- Detainees shall be **notified of the facility's rules on law libraries and legal material** through the detainee handbook.



Legal Rights Group Presentations (see NDS 2019, PBNDS 2011 and 2008 “Legal Rights Group Presentations” and NDS 2000 “Group Presentations on Legal Rights”)

- This standard ensures detainee **access to information presented by authorized persons and organizations** for the purpose of informing them of U.S. immigration law and procedures.
- This includes **pro bono legal rights group presentations** as well as **legal orientation programs (LOPs)** carried out by the Department of Justice Executive Office for Immigration Review (EOIR).
 - *Note: Most of the standards specifically state the legal right group presentation requirements may not apply to the EOIR LOP Service Providers. This is because it is a federal government contracted program and providers are bound by DOJ EOIR requirements. (See e.g., PBNDS 2011 6.4.V.D.)*
- EOIR carries out LOPs through contracts with **non-governmental organizations (NGOs)**, and in consultation with ICE/ERO.
- All facilities are required to **cooperate fully** with all authorized persons seeking to make legal rights presentations.
- Detainees shall have access to information and materials provided by legal groups.



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Law Library Resources



U.S. Immigration and Customs Enforcement (ICE) detention standards require certain legal reference materials to be provided to detainees to help ensure compliance with U.S. law and afford detainees due process with regard to access to courts, counsel and legal materials to prepare for their immigration cases.

ICE has developed the Law Library manual to assist Law Library Coordinators and other facility staff recognize what resources and tools are available from ICE and how best to utilize and share best practices.

Most of the required resources enumerated in the detention standards are provided via the LexisNexis database. For a full list of the materials required in your facility see: NDS 2019 6.3.II.C; PBNDS 2011 6.3, Appendix 6.3.A; PBNDS 2008 6.36, Attachment A; NDS 2000 Access to Legal Material, Attachment A.



What is on the LexisNexis Electronic Database (External Hard Drives)?

The **LexisNexis Electronic Law Library (ELL)** has all the required resources listed under PBNDIS 2011 (Rev. 2016) Appendix 6.3.A as well as other additional content:

- **EOIR LOP materials** (under Content Languages/I Speak): available in English, Spanish, French, Portuguese, Haitian Creole, Arabic, Russian, Chinese, Punjabi, and Hindi
- **Immigration and criminal statutes and case law**
- **Country condition information and human rights reports**
- **Topical resources:** Criminal Convictions & Immigration Relief, Bond, Asylum, Violence Against Women Act (VAWA), Trafficking, and Victims of Crime (U-Visa), Citizenship & Naturalization, and Immigration Courts and Appellate procedure
- **Immigration Legal Service Provider information:** EOIR pro bono list, the Immigration Advocates Network, and other lists
- **Handbooks and practice guides** by federal agencies, UNHCR, and immigration legal service providers
- **Parental Interests information:** toolkit on child welfare and family court related matters, 50 state packet of Delegation of Parental Authority forms (to designate temporary custody), and a Supplement with useful contact information
- **Detention information** (ICE policies, privacy forms and other detention standards)
- **ICE National Detainee Handbooks** (available in all languages)
- **Immigration Forms**
- **Complaint information** (in multiple languages)



LexisNexis Electronic Law Library (ELL) User Guides

Information for Law Librarians and Detainees

- The full LexisNexis Electronic Law Library Guide provides an **overview of the ELL LexisNexis database** organization, list of resources, and how to conduct searches
- The **Quick Reference** guide is a 2-page document intended to **aid detainees in conducting searches** on the LexisNexis ELL database
- Both are located on the **main index page of the ELL** and are available in English and Spanish

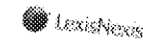
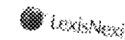


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LexisNexis® Electronic Law Library Training Manual For Immigration & Customs Enforcement

All information provided in this document is general in nature and is provided for educational purposes only. It should not be construed as legal advice. For legal advice applicable to the facts of your particular situation, you should obtain the services of a qualified attorney licensed to practice in your state.

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Suggested Posting: Housing Units & Law Libraries

ICE Detention Standards require that detainees be notified of the facility's rules on law libraries and legal material through the detainee handbook, including:

1. When the Law library is available for detainee use;
2. The scheduled hours of access to the law library;
3. The procedure for requesting access to the law library;
4. The procedure for requesting additional time in the law library (beyond the five-hours-per-week minimum).

This flyer includes translations in: Spanish, French, Russian, Portuguese, Haitian Creole, Arabic, Chinese, and Vietnamese.



Law Library Information

Información de la Biblioteca de Derecho
Informação da Biblioteca de Direito
Информация о Юридической Библиотеке
Thông tin thư viện pháp lý
Enfomasyon sou Bibliyotek Jiridik La
法律图书馆信息
Informations sur la bibliothèque de droit
معلومات مكتبة القانون



HOURS:
 Horas/ Hours/ Horas
 ساعات / 0900 / 0900
 开放时间 /
 0900 / 0900

DAYS:
 Dias/ Days/
 Faltados dias/ Não
 / 0900 / 0900
 日 / hours / 0900

To request language assistance, disability accommodations, assistance or orientation on the electronic legal research database, or additional library hours, contact facility staff or you may call the DRIL at 1-888-351-4024 or 9116#.

Para solicitar asistencia con el idioma, servicios especiales para discapacitados, ayuda u orientación con la base de datos electrónica de investigación jurídica, o horarios adicionales de la biblioteca, póngase en contacto con el personal de la instalación o puede llamar a DRIL en 1-888-351-4024 o al 9116#.

Para solicitar assistência linguística, acomodação para deficientes, assistência ou orientação na base de dados eletrônica de pesquisa jurídica, ou horas adicionais de biblioteca, contate o pessoal de instalação ou pode telefonar para o DRIL no número 1-888-351-4024 ou 9116#.

Підприємство є комп'ютерною базою даних юридичної інформації, доступ до якої надається за допомогою спеціального програмного забезпечення. Якщо вам потрібна допомога з використанням бази даних, додаткова інформація щодо роботи бази даних або додаткові години роботи бібліотеки, зв'яжіться з персоналом установи або зателефонуйте за номером 1-888-351-4024 або 9116#.

Yêu cầu giúp đỡ về ngôn ngữ, các tiện nghi cho người khuyết tật, sự giúp đỡ định hướng và dữ liệu tìm kiếm giúp đỡ điện tử hay các giờ mở cửa thư viện pháp lý, xin liên hệ với nhân viên bảo vệ của DRIL tại 1-888-351-4024 hay 9116#.

Pou requestè asistans lanngaj, akomodasyon pou defòsyon, asistans pou oryantasyon sou baz de donnen elekwonik pou rechèch legal, oswa enfòmasyon bibliyotèk la, kontakte pwosènal establisman an ou ou kontakte DRIL la sou 1-888-351-4024 oswa 9116#.

要索取語言協助、殘障人士服務、幫助或指導、或關於法律研究數據庫的問題，請與本設施工作人員、或可撥電話1-888-351-4024或9116#。

Pour demander de l'aide linguistique, des accommodations pour handicapés, de l'aide ou une orientation pour pouvoir être une recherche dans la base de données légale électronique ou des heures de bibliothèque supplémentaires, contactez le personnel de l'établissement ou appelez le DRIL au 1-888-351-4024 ou 9116#.

اكتب مستخدمك لغويًا، في بيئات الحالات الإعاقة، أو المساعدة في التوجيه من قاعدة بيانات الأبحاث القانونية الإلكترونية، أو مساعدتك على تصفية في المكتبة، اتصل بموظفي المكتبة أو بوحدة الاتصال والمعلومات في منشأة الاحتجاز (DRIL) على الرقم 1-888-351-4024 أو 9116#.

ADDITIONAL FACILITY INFORMATION:
 INFORMACIÓN ADICIONAL DEL CENTRO DE DETENCIÓN (BIBLIOTECA DE DERECHO)
 INFORMAÇÃO ADICIONAL DO CENTRO DE DETENÇÃO (BIBLIOTECA DE DIREITO)
 ДОПОЛНИТЕЛЬНАЯ ИНФОРМАЦИЯ О ЦЕНТРЕ ЗАКЛЮЧЕНИЯ (ЮРИДИЧЕСКАЯ БИБЛИОТЕКА)
 THÔNG TIN THƯ VIỆN PHÁP LÝ THÊM
 ENFOMASYON ADISYONEL SOU BIBLIYOTEK JIRIDIK LA
 法律图书馆的更多信息

YOU CAN ALSO LOOK IN THE FACILITY HANDBOOK FOR ADDITIONAL LAW LIBRARY INFORMATION.

TAMBIÉN PUEDE BUSCAR INFORMACIÓN ADICIONAL SOBRE LA BIBLIOTECA DE DERECHO EN EL MANUAL DE LA INSTALACIÓN.

PODE TAMBÉM PROCURAR NO MANUAL DO ESTABELECIMENTO INFORMAÇÕES ADICIONAIS SOBRE A BIBLIOTECA JURÍDICA.

ВИ МОЖЕТЕ ТАКОЖ ПЕРЕКРАТИТИ ПРАКТИЧНИЙ ПОВІДОМЛЕННЯ ПРО ДОДАТКОВІ БІБЛІОТЕКА ПРАКТИЧНОЇ ІНФОРМАЦІЇ.

QUY VÀ CŨNG CÓ THỂ XEM TRONG CẨM NANG CƠ SỞ CHO THÔNG TIN THƯ VIỆN PHÁP LÝ SỐNG.

OU KA CHACHE ENFOMASYON ADISYONEL FOU SOU BIBLIYOTEK JURIDIK LA NAN MANÈ, ETABLISSMAN AN.

您也可以透過設施手冊中查找更多有關法律圖書館的信息。

VOUS POUVEZ ÉGALEMENT CONSULTER LE MANUEL DE L'ÉTABLISSEMENT POUR TROUVER DES INFORMATIONS SUPPLÉMENTAIRES SUR LA BIBLIOTHÈQUE DE DROIT.

هذه معلومات إضافية حول مكتبة القانون.



U.S. Immigration
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Enforcement

Legal Orientation Program (LOP) & Legal Rights Group Presenters



- In 2003, the Department of Justice (DOJ) Executive Office of Immigration Review (EOIR) launched the Legal Orientation Program (LOP).
 - The LOP, which is operated by EOIR contractors, orients detained noncitizens to the immigration court process and their rights, obligations, and legal options.
 - The LOP is comprised of four components (individual orientations, group orientations, self help workshops, and where available, referrals to pro bono counsel)
- In 2013, Acting ERO Executive Associate Director Tom Homan signed memorandum outlining support ERO's support of the LOP.
- In 2017, then Assistant Director Tae Johnson signed memorandum that provided updated guidance to Field Offices on best practices in support of the LOP.



Vera INSTITUTE OF JUSTICE

Referral List for LOP Participants Transferred to other LOP Facilities

State	City	Detention Center	Organization	Point of Contact	Phone Number and Email
Arizona	Tucson	Elizabethtown Center	Florence Immigrant & Refugee Rights Project (FIRRP)	Steven Ayala Abol. Programs Manager	(b)(7)(E)
		San Yuma Correctional Center			
	Phoenix	General Arizona Florence Correctional Complex			
	Phoenix Service Processing Center				
California	Alhambra	Alhambra Detention Facility (including Essert View Annex)	Experience Immigrant Rights Project, Catholic Charities Los Angeles	Claudia Leon LOP Program Manager	
	San Diego	Ortay Mesa Detention Center	AAI Immigration Justice Project of San Diego (AJP)	Joseph Cravack Service Staff Attorney, LOP Manager	
Colorado	Aurora	Denver Contract Detention Facility	Rocky Mountain Immigrant Advocacy Network (RMIAN)	Jared Nelson LOP Supervisory Attorney	
Florida	Miami	House Service Processing Center	Catholic Legal Services, Archdiocese of Miami	Krycia Miranda Detention Programs Supervisor	
	Miami	Wade County Detention Center			
	Providence	Providence Detention Center			
Georgia	Atlanta	Atlanta ICE Processing Center	Catholic Charities of the Archdiocese of Atlanta	Sandra Stevens-Lewis LOP Manager	
	Lawrenceville	Lawrenceville Detention Center			
Illinois	Woodstock	Monterey County Adult Correctional Facility	National Immigrant Justice Center (NIJC)	Elizabeth Peris Detention Project Supervising Attorney	
				Robert Lewis Associate Director - Detention Project	
Louisiana	Bossier	South Louisiana Correctional Center	Catholic Charities of the Diocese of Baton Rouge (CCDBR)	Michael Job, Richard Director of Immigration Legal Services	
	Gretna	Gretna Detention Facility			
	Lafayette	Lafayette Parish Correctional Center			
	Free Store	Free Store ICE Processing Center			
	Richmond	Richmond Correctional Center			
	Shreveport	Shreveport Correctional Center			
Maryland	Snow Hill	Worcester County Detention Center	Capitol Area Immigrants' Rights (CAIR) Coalition	Jessie Knowlton Managing Attorney	
	Cambridge	Dorchester County Detention Center		Wally Rapp Deputy Director - IAD Lead	
New Jersey	Elizabeth	Elizabeth Contract Detention Facility	Legal Services of New Jersey (LSNJ)	Kristenly Stapperson Assistant Chief Attorney	

(b)(7)(E)

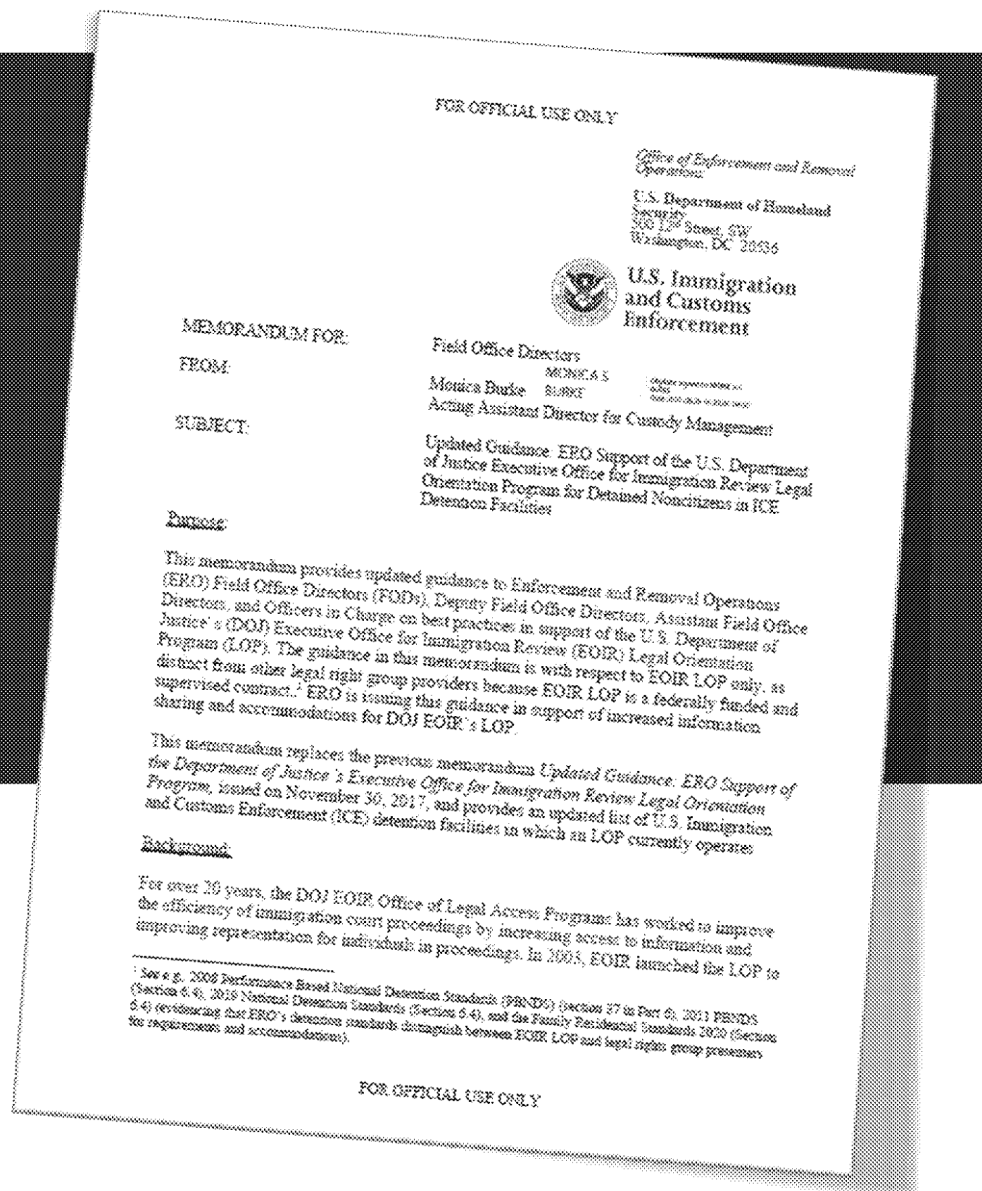
The Full List of Detention Facilities that have an official EOIR Legal Orientation Program (LOP), can be located on the [ERO Legal Resource Center/Legal Service Providers](#).

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On September 28, 2021, ICE ERO issued a revised memo titled Updated Guidance: ERO Support of the U.S. Department of Justice Executive Office for Immigration Review Legal Orientation Program for Detained Noncitizens in ICE Detention Facilities.

The 2021 memo supersedes the 2017 updated guidance memo in support of DOJ EOIR's LOP.





Revised parts of the 2021 memo include:

- **Reissuing attendance guidance** similar to the memo from 2013
- **Information sharing** requirements and limitations
- **Detainee eligibility** further defined
- **Accommodations** for LEP, illiterate, or those with disabilities
- **Remote LOP services** provisions





June 2008

Overview of Detention Standards: Legal Rights Group Presentations

Legal Rights Group Presentations Generally

This document standardizes detainees' rights by providing all detainees access to information presented by authorized persons and organizations for the purpose of informing them of U.S. immigration law and procedures. Consistent with the security and orderly operation of each facility, ICE encourages such presentations and all dedicated facilities are required to cooperate fully with authorized persons seeking to make such presentations. [PBNDS 2011 6.4\(II\)](#) [PBNDS 2008 6.37\(II\)](#) Legal Rights Group presentations shall also be permitted at non-dedicated facilities. [NDS 2019 6.4\(II\)](#)

Legal Rights Group presentations differ from Legal Orientation Programs (LOPs) in that LOPs are carried out by the Department of Justice Executive Office for Immigration Review (EOIR) and are government-sponsored programs authorized by Congressional appropriations. EOIR carries out LOPs through contracts with non-governmental organizations (NGOs), and in consultation with ICE/ERO. LOPs operate in a limited number of ICE/ERO facilities, and, subject to available funding, shall be developed and implemented in other facilities as designated by both EOIR and ICE/ERO. [PBNDS 2011 6.4\(IV\)\(C\)](#) [PBNDS 2008 6.37\(IV\)\(C\)](#)

Requests to Present

Timing of Request: Attorneys or legal representatives interested in making a group presentation on legal rights must submit a written request to ICE/ERO. [NDS 2019 6.4\(II\)\(A\)](#) [PBNDS 2011 6.4\(IV\)\(A\)](#) [PBNDS 2008 6.37\(IV\)\(A\)](#) For facilities that follow PBNDS 2008, the request must be made at least thirty (30) days prior to the proposed presentation date. [PBNDS 2011 6.4\(IV\)\(A\)](#) The request must be made at least ten (10) days prior to the proposed presentation date at PBNDS 2011 facilities. [PBNDS 2011 6.4\(IV\)\(A\)](#) Short notice requests may be approved at the discretion of the Field Office Director (FOD), or when circumstances arise that compel presentations on shorter notice. [PBNDS 2011 6.4\(IV\)\(A\)](#) [PBNDS 2008 6.37\(IV\)\(A\)](#)

Requests for legal rights presentations shall be accommodated to the greatest extent possible absent significant logistical or security-related concerns. [PBNDS 2011 6.4\(IV\)\(B\)](#)

Content of Request: The written request to hold a group presentation on legal rights must include:

- a general description of the intended audience;
- a syllabus or outline of the presentation;
- a list of any published or unpublished materials proposed for distribution (additional information provided in "Written Materials" segment);
- an informational poster;
- a statement of the languages in which the presentation will be conducted;
- the name, date of birth, social security number (or passport number if social security number is not available), profession and specific location of each person requesting permission to enter the facility (including interpreters) (additional information provided in "Who May Present" segment);
- certification that each person making the presentation is an attorney, legal representative, legal assistant or interpreter;
- a proposed date (or range of dates) for the presentation;
- a telephone number and contact person;
- if a party contains more than four persons (including legal assistants and interpreters), a special request must be made. [PBNDS 2011 6.4\(IV\)\(D\)](#) [PBNDS 2008 6.37\(IV\)\(D\)](#)

Who May Present

An attorney and/or legal representative may give the legal rights presentation along with one or more legal assistants. Legal assistants may assist with the presentation if the legal representative or supervising attorney submits a letter affirming that their presence is directly related to the presentation. [NDS 2019 6.4\(IV\)\(E\)](#) [PBNDS 2011 6.4\(IV\)\(E\)](#) [PBNDS 2008 6.37\(IV\)\(E\)](#)

Presentation parties may not exceed four persons, including legal assistants, supervised law students and interpreters; however, a facility may waive this rule upon approval receipt of a written request. [PBNDS 2011 6.4\(IV\)\(E\)](#) [PBNDS 2008 6.37\(IV\)\(E\)](#)

- **PBNDS 2008 6.37**
- **PBNDS 2011 6.4**
- **NDS 2019 6.4(II)**

Note: Legal Rights Group Presenters are not covered in the Memo as they are not federal government contractors



EOIR Legal Orientation Program (LOP) Information

Standards require that accommodations be provided to Limited English Proficient (LEP) detained noncitizens and those with disabilities. This flyer was created to inform noncitizens how they can request assistance.

The LOP flyer is translated into 8 languages and provides a notice of LOP legal service provider, how to locate LOP materials, and speed dial for the ABA LOP Line.

This flyer includes translations in: Spanish, French, Russian, Portuguese, Haitian Creole, Arabic, Chinese, and Vietnamese.

Legal Orientation Program (LOP)



Programa de Orientación Legal (LOP, por sus siglas en inglés)
 Programa de Orientação Jurídica (LOP)
 Программа по юридической ориентации (LOP)
 Chương Trình Định Hướng Pháp Lý (LOP)
 Program Orientasyon Jiridik (LOP)
 法律導向計劃 (Legal Orientation Program, LOP)
 Programme d'orientation légale (LOP)

برنامج التوجيه القانوني (LOP)

LOP PROVIDER(S) PROGRAMADOR DE LOP / FORNECEDORES DE LOP / KOMPAGNIONAR ORIENTADOR PROGRAMADOR ORIENTADOR OPIANAKA JIRIDIK / (Cao hoi cung cap) COUNSELOR/LEGAL ORIENTACION PRO/LP / FOURNISE LOP / LOPIER (P. R.) FOURNISSEUR DE LOP / راعي التوجيه القانوني	American Bar Association's Detention & LOP Information Line
PHONE NUMBER(S) NUMEROS DE TELEFONO(S) / NUMEROS DE TELEFONOS / TELEFONNOMBERS / NUMEROS DE TELEFONOS / NUMEROS DE TELEFONOS / راعي (الرقم) التليفون	202-442-3363
SPEED DIAL MARCACION RAPIDA/DIGITACION RÁPIDA / MARCACION RAPIDA / MARCACION RAPIDA / NUMERALS APRESÉDIO / التكميل السريع	2150#
HOURS HORARIO / HOURS / HOURS / HOURS /	DAYS Días / Días / Días / Días / Monday-Friday
<p>Legal Orientation Program materials are also available on law library computers in several languages. For assistance, ask your Law Library Coordinator. You may also request disability accommodations from facility staff or call the DRL at 1-800-351-4024 or 2150. You can also call the DRL to request LOP materials in other available languages (over 30).</p> <p>Los materiales del Programa de Orientación Legal también están disponibles en varias idiomas en las computadoras de las bibliotecas de derecho. Para obtener ayuda, póngase en contacto con el Coordinador de la biblioteca de derecho. También puede solicitar acomodaciones por discapacidad del personal de la biblioteca o llamar al DRL al 1-800-351-4024 o 2150. También puede llamar al DRL para solicitar materiales LOP en otros idiomas disponibles (más de 30).</p> <p>Les matériaux du Programme de l'orientation légale sont également disponibles en plusieurs langues sur les ordinateurs de la bibliothèque de droit. Pour obtenir de l'aide, contactez le coordinateur de la bibliothèque de droit. Vous pouvez également demander des accommodations pour les personnes handicapées du personnel de la bibliothèque ou appeler le DRL au 1-800-351-4024 ou 2150. Vous pouvez également appeler le DRL pour demander des matériaux LOP en d'autres langues disponibles (plus de 30).</p> <p>Os materiais do Programa de Orientação Jurídica também estão disponíveis em vários idiomas nos computadores das bibliotecas de direito. Para obter ajuda, procure o coordenador da biblioteca de direito. Você também pode solicitar acomodações para pessoas com deficiência do pessoal da biblioteca ou ligar para o DRL no 1-800-351-4024 ou 2150. Você também pode ligar para o DRL para solicitar materiais LOP em outros idiomas disponíveis (mais de 30).</p> <p>Les matériaux du Programme d'orientation juridique sont également disponibles en plusieurs langues sur les ordinateurs des bibliothèques de droit. Pour obtenir de l'aide, contactez le coordinateur de la bibliothèque de droit. Vous pouvez également demander des accommodations pour les personnes handicapées du personnel de la bibliothèque ou appeler le DRL au 1-800-351-4024 ou 2150. Vous pouvez également appeler le DRL pour demander des matériaux LOP en d'autres langues disponibles (plus de 30).</p> <p>Os materiais do Programa de Orientação Jiridik também estão disponíveis em vários idiomas nos computadores das bibliotecas de direito. Para obter ajuda, procure o coordenador da biblioteca de direito. Você também pode solicitar acomodações para pessoas com deficiência do pessoal da biblioteca ou ligar para o DRL no 1-800-351-4024 ou 2150. Você também pode ligar para o DRL para solicitar materiais LOP em outros idiomas disponíveis (mais de 30).</p> <p>法律導向計劃的材料也以多種語言在律師圖書館電腦上提供。如需協助，請向律師圖書館負責人查詢。您也可以向館方人員請求殘疾人士設施，或撥打DRL電話1-800-351-4024或2150。您也可以撥打DRL電話，以索取其他可獲語言的LOP材料（超過30種）。</p> <p>Os materiais do Programa de Orientação Legal também estão disponíveis em vários idiomas nos computadores das bibliotecas de direito. Para obter ajuda, procure o coordenador da biblioteca de direito. Você também pode solicitar acomodações para pessoas com deficiência do pessoal da biblioteca ou ligar para o DRL no 1-800-351-4024 ou 2150. Você também pode ligar para o DRL para solicitar materiais LOP em outros idiomas disponíveis (mais de 30).</p> <p>برامج التوجيه القانوني (LOP) هي متوفرة أيضًا على أجهزة الكمبيوتر في مكتبات المحاماة في عدة لغات. للحصول على المساعدة، اسأل منسق مكتبة المحاماة. يمكنك أيضًا طلب التسهيلات للأشخاص ذوي الإعاقة من موظفي المكتبة أو الاتصال بـ DRL على 1-800-351-4024 أو 2150. يمكنك أيضًا الاتصال بـ DRL للطلب على مواد LOP في لغات أخرى متاحة (أكثر من 30).</p>	
ADDITIONAL FACILITY INFORMATION INFORMACIÓN DE LA INSTALACIÓN / INFORMATION ON THE FACILITY / INFORMATION ON THE FACILITY / INFORMATION ON THE FACILITY /	



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ABA Know Your Rights Video



An additional resource for detainees is the ABA “Know Your Rights” Video, which is currently shown in most detention facilities

- This is a 45-minute video, offered in English, Spanish and other languages, that helps immigrant detainees understand how to navigate the court system and what to expect as they await their day in court.*
- The video has an accompanying Know Your Rights Manual, which is available in the law libraries.
- Most commonly shown at intake and/or on a loop in the housing units.
- Best practices include making the video available in detention facility law libraries for individual viewing.

*To obtain DVD copies of the ABA KYR video, please send a request to Custody Programs Legal Access team at (b)(7)(E) [@ice.dhs.gov](mailto:_____@ice.dhs.gov)



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Contact

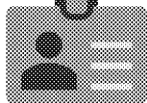


ERO Legal Access Email

(b)(7)(E) @ice.dhs.gov LEXIS NEXIS Mailbox <>

COR for LexisNexis Electronic Law Library

(b)(7)(E) @ice.dhs.gov



ERO Legal Access Team

(b)(6),(b)(7)(C), *Senior Policy Advisor*
@ice.dhs.gov

- **(b)(6),(b)(7)(C)** *Senior Policy Advisor*
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ERO Legal Access Resource Center

(b)(7)(E)

ICE.gov Attorney Information and Resources

<https://www.ice.gov/detain/attorney-information-resources>



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Questions