

**DEPARTMENT OF HOMELAND SECURITY (DHS)  
REQUEST FOR VOLUNTARY TRANSFER**

Subject ID: \_\_\_\_\_  
Event #: \_\_\_\_\_

File No: \_\_\_\_\_  
Date: \_\_\_\_\_

TO: (Name and Title of Institution - OR Any Subsequent Law Enforcement Agency) \_\_\_\_\_

FROM: (DHS Office Address) \_\_\_\_\_

Name of Subject: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Suspected or Known Citizenship: \_\_\_\_\_ Sex: \_\_\_\_\_

**A. DHS REQUESTS VOLUNTARY TRANSFER OF THE SUBJECT BECAUSE (complete box 1 or 2 below):**

- 1. DHS suspects that the subject is an **immigration enforcement priority** because (mark at least one):
  - (s)he was apprehended at the border or ports of entry while attempting to unlawfully enter the United States;
  - (s)he was apprehended in the United States after unlawfully entering or re-entering the United States after January 1, 2014;
  - (s)he has significantly abused the visa or visa waiver programs;
  - (s)he was issued a final order of removal after January 1, 2014; and/or
  - in the judgment of a designated senior DHS official, his/her removal would serve an important federal interest.
- 2. DHS transferred the subject to your custody for a proceeding or investigation and, upon completion of that proceeding or investigation, DHS intends to resume custody of the subject to **complete processing**.

**B. DHS REQUESTS YOUR COOPERATION AS FOLLOWS (complete box 1 or 2 below):**

- 1. **NOTIFICATION.** Please notify DHS as early as practicable (at least 48 hours, if possible) before the subject is released from your custody to allow DHS an opportunity to determine whether there is probable cause to conclude that (s)he is a removable alien.  
**NOTE: This voluntary notification request does not request or authorize that you detain the subject beyond the time he or she is currently scheduled for release from your custody.**
- 2. **DETAINER.** Please serve a copy of this form on the subject and maintain custody of him/her for a period **NOT TO EXCEED 48 HOURS** beyond the time when he/she would otherwise have been released from your custody to allow DHS to assume custody. Probable cause exists that the subject is a removable alien. This determination is based on (check at least one box below):
  - a final order of removal against the subject;
  - the pendency of ongoing removal proceedings against the subject;
  - biometric confirmation of the subject's identity and a records check of federal databases that affirmatively indicate, by themselves or in addition to other reliable information, that the subject either lacks immigration status or notwithstanding such status is removable under U.S. immigration law; and/or
  - statements made voluntarily by the subject to an immigration officer and/or other reliable evidence that affirmatively indicate the subject either lacks immigration status or notwithstanding such status is removable under U.S. immigration law.**NOTE: This request takes effect only if you serve a copy of this form on the subject, and it does not request or authorize that you hold the subject beyond 48 hours.**

**IMPORTANT NOTICES:**

- This request arises from DHS authorities and should not impact decisions about the subject's bail, rehabilitation, parole, release, diversion, custody classification, work, quarter assignments, or other matters.
  - As early as possible prior to the time you otherwise would release the subject, please notify DHS by calling  U.S. Immigration and Customs Enforcement (ICE) or  U.S. Customs and Border Protection (CBP) at \_\_\_\_\_  
If you cannot reach an official at the number(s) provided, please contact the Law Enforcement Support Center at: (802) 872-6020.
  - Please notify this office in the event of the subject's death, hospitalization, or transfer to another institution.
- If checked: Please cancel the detainer related to this subject previously submitted to you on \_\_\_\_\_ (date).

\_\_\_\_\_  
(Name and title of Immigration Officer) (Signature of Immigration Officer)

**Notice:** If the subject is taken into DHS custody, he or she may be removed from the United States. If the subject may be the victim of a crime or you want the subject to remain in the United States for a law enforcement purpose, please notify the ICE Law Enforcement Support Center at (802) 872-6020. You may also call this number if you have any other questions or concerns about this matter.

Please provide the information below, sign, and return to DHS by mailing, emailing, or faxing a copy to \_\_\_\_\_.

**TO BE COMPLETED BY THE LAW ENFORCEMENT AGENCY CURRENTLY HOLDING THE SUBJECT OF THIS NOTICE:**

Local Booking/Inmate #: \_\_\_\_\_ Est. release date/time: \_\_\_\_\_ Date of latest criminal charge/conviction: \_\_\_\_\_  
Arresting agency, if available, and latest offense charged/convicted: \_\_\_\_\_

If Box B.2. is checked above, please indicate the manner in and date on which this Form I-247X was served upon the subject:  
 in person  by inmate mail delivery  other \_\_\_\_\_ (please specify) date: \_\_\_\_\_

\_\_\_\_\_  
(Name and title of Officer) (Signature of Officer)